



S.J. Abed & Al Sulaimi Catering Group SAOC  
"We Cater to Your Needs"

## Competence Assessment & Assurance Policy

Rev01-10.03.2025

SJA-POL-11

### **COMPETENCE ASSESSMENT & ASSURANCE (CA&A) POLICY**

Our Company recognizes the value of its employees. To enhance the proficiency of its workforce, our Company has embarked on a program of competence development. The primary aim is to create an effective and efficient learning environment where the individual's skill and knowledge level achieves the Company's prime business objectives.

Our management is committed to develop human resources through a Competence Assessment and Assurance program which includes to:

- Evaluate our workforce yearly
- Regularly enhance the skills and knowledge of our employees
- Regularly train and encourage our people to achieve vocational qualifications
- Consistently increase competency to international standards
- Always benchmark with best practice
- Integrate HSE into the competency framework
- Regularly maintain competence in the workplace by periodic review
- Periodically engage external verifiers to ensure the CA&A system is operating to specification

Our Company, by using this process, shall establish continuing professional development of its workforce.

Joseph J. Abed  
Director



Date: 10-03-2025